



JOB DESCRIPTION

Job title	Interns – SLE/ Communication
Station	Gilgit

The Snow Leopard Foundation (SLF) is a nonprofit conservation organization registered with the Security Exchange Commission of Pakistan (SECP) under Companies Ordinance 1984 and is aimed to conserve viable populations of snow leopards and other wild carnivores as an integral part of landscapes across Pakistan, while improving the economic conditions of the people who share habitats with predators. Since its inception in 2008, SLF has been working with remote and disadvantaged mountain communities in the range provinces focusing on thematic areas including science and research, community-based conservation, capacity building, conservation education & awareness. SLF has introduced Snow Leopard Enterprises (SLE) as an alternative source of income for the local communities. SLF intends to hire the services of Interns – SLE/ Communication to be based in the Regional Project Office, Gilgit Baltistan.

I. Major duties and responsibilities:

The Interns – SLE/ Communications would be recruited from educated youth within the project landscape to work directly with local village communities to facilitate community mobilization, valley conservation planning, livelihood and conservation activities, grievance redressal and related activities. Major responsibilities of the Interns – SLE/ Communications would be the following:

1. In consultation with the regional Head and SLE Social Organizer, visit the project sites to identify target group for the SLE baseline surveys and collect primary data from the potential womenfolk of the area;
2. Conduct surveys and develop socioeconomic baseline of the project sites;
3. Coordinate selection of artisans for the SLE training;
4. Attend meetings of CBOs/VCDOs particularly women groups regarding the conservation program inception, implementation and monitoring;
5. Support in signing of agreements with the community
6. Provide necessary support during community training sessions and keep close liaison with the community activists and artisans;
7. Support the community to ensure timely completion of the SLE orders placed and coordinate the products developed;
8. Take inputs from the community to identify the SLE material required;
9. Keep record of the SLE artisans, SLE raw material received and its distribution among the group members;
10. Collect finished products and inform the regional office to facilitate transportation;
11. Keep record of the SLE products developed by each artisan and share with the regional SLE team after the completion of the production cycle;
12. Inform the regional office on any issues surfaced on the SLE production;
13. Decode and analyze data and draft report of the activities assigned;
14. Any other task as and when assigned by the supervisors.

II. Expected Qualifications:

- Postgraduate degree in enterprise development, designing, economics, business development and or social sciences.
- Females from Districts Ghizer and Hunza will be preferred.
- Aptitude for community work and group management
- Dynamic working skills and ability to work under long and difficult work
- Knowledge of the context and structures in Gilgit Baltistan;
- Good communication skills;
- Fluent in writing and speaking in English and Urdu;
- Computer skill at operator level, especially with MS Office packages (Word, Excel and Power point);
- Ready to work, live and travel in an intricate and strenuous environment



III. Job details:

Functional Area:	Intern
Total Positions:	2
Job Shift:	First Shift (Day)
Job Type:	Full Time
Job Location:	Gilgit, Pakistan
Gender:	Females
Age:	18 - 35 Years
Minimum Education:	Master
Minimum Experience:	Nil
Apply Before:	June 9, 2023
Email:	info@slf.org.pk
Mailing Address:	H# 71C, Street No. 54, Sector E-11/3 Markaz Islamabad.